



**Pfister  
& Saso, LLP**

## **Privacy Matters**

The Firm is committed to respecting the privacy rights of all individuals, including current and prospective clients, job applicants, employees, and website visitors. Privacy law and disclosure requirements are rapidly developing and may vary from jurisdiction to jurisdiction. The Firm may be deemed under applicable data protection law to be a data controller of personal data, including personal data processed in the course of client transactions and representations – such as, for example, names, titles, and email and postal addresses. We may use or disclosure this information for purposes of providing professional legal services in connection with our retention and representation of clients (including, for example, conflict checks and billing), and as necessary or appropriate in connection with our legal or ethical obligations. To the extent that we are provided sensitive information that may be subject to specific requirements or obligations (such as protected health information), we do not accept or access such information from a client or a third party without written disclosure and direction as to the requirements and obligations to be implemented in connection therewith.

The Firm adopts security measures in all areas compatible with the nature of any personal data that it may possess and consistent with ordinary and customary practices in the market. No electronic data processing is entirely safe from technical failures or possible malicious actions by third parties. The Firm regularly evaluates security measures and updates them as necessary and appropriate.

The Firm encourages anyone with inquiries regarding privacy matters – including questions about how the Firm’s policies apply to personal data; directions to exercise any right that may exist under applicable law to restrict use of personal data; or requests to access, correct, or delete personal data – to contact the Firm:

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Attention: Compliance  
201 North Illinois Street, Suite 1600  
Indianapolis, Indiana 46204  
(317) 762-4077 (main)  
(317) 961-6607 (fax)

Further information regarding any of the foregoing privacy matters is available upon request.